

MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 1ST MARCH, 2020 AT 5.00PM HARGRAVE PARISH HALL

In Attendance –	Cllr O de Braekeleer - Chair	Cllr S Ratledge
	Cllr M Pilkington	Cllr J Windsor
	Cllr S Martin	Cllr M Roscoe
	Cllr L Sackett	
	Cllr R Bird	Members of the Public: 2

APOLOGIES FOR ABSENCE - Apologies were received from Cllr S Hyden and Cllr M Jones (CWaC).

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS –
Cllr Ratledge declared he was Chair of the Governors of Huxley Primary School.

PUBLIC SESSION - no items were raised.

MINUTES

RESOLVED 19/052 that the Chair signs, as a true and correct record, the minutes of the meeting held on 5th January, 2020 proposed by Cllr Ratledge and seconded by Cllr Bird.

BUSINESS

Guy Lane Speed Limit – following the Parish Council asking for a breakdown of the costs for this project, CWaC confirm there was a contingency in terms of staff working hours and there have been increases in materials costs and the provision of traffic management, CWaC confirmed that the estimate they provided would be the most the PC will pay and you will only be charged for the final costings (it may be less than estimated, but not more). The revised estimate was - Guy Lane SLA 113 – Total cost including TRO advertisement = £3,316.60. The Parish Council's 50% contribution = £1,658.30. **RESOLVED 19/053** that the Parish Council proceed with this.

Defibrillator – Defibrillator training had been scheduled for 3rd March at Hargrave Village Hall, the training was being provided by the Tattenhall First Response Service.

Cllr Pilkington reported that the First Response Team had raised concerns about the Defibrillator being sited in the telephone box without any source of heating. The Clerk confirmed she had contacted the British Heart Foundation and they had provided costs for two cases suitable for the defibrillator to be installed in. It was agreed that Cllr Pilkington find out if an acceptable solution would be to fit an anti-frost heater similar to those used in greenhouses to the telephone box.

Lights at Ithaca, Higher Huxley – following the letter that was sent on behalf of the Parish Council, the Clerk had spoken with the resident and the resident had confirmed that they had tilted the lights around the pond, added sensors to the yard lights. They are not planning to do any further work to the lights. The Parish Council undertook to monitor and report back over the next few months. Cllr Bird confirmed he would be happy to visit the property and discuss further if required.

Development on Fields on Church Lane, Hargrave – following the purchase of this field by Mr Lee, a Ménage had been installed and floodlit together with relocation of the stable block and larger stabling area provided. A static caravan had been installed and a septic tank had arrived on site. The Parish Council and residents were concerned that all this work had been carried out on a previous 'Green Field' site. The Parish Council requested that the Clerk report these issues again to

the Planning Enforcement Department and also Cllr M Jones. The Clerk confirmed that Cllr Jones was taking this up on the Parish Council's behalf with CWaC and had sent his apologies for this evenings meeting. Residents were encouraged to also individually report any enforcement or pollution concerns (noise or light) directly with CWaC.

School Transport in rural areas – following an email from a resident outlining the high cost of school transport in rural areas, the Parish Council considered these concerns but were unable to provide a suitable solution to this ongoing problem. They shared the concerns of the resident and recommended that the resident applied to the Moulson Trust for support if they required it.

Parish Meeting – following the Clerk requesting if Hargrave and Huxley Parish Council usually held a Parish Meeting, it was explained that if they did, they usually were held between April and end of June on an annual basis. The Parish Council considered this but felt that it was unnecessary at this present time.

Distribution of Magazine – it was felt that this request was not a Parish Council matter as it was not for the parish magazine 'Down our Way'.

Speed Monitoring – Cllr Sackett reported upon recent speed monitoring that had been undertaken in January in Huxley, by the school it was found that drivers were averaging between 26 & 28mph in the 20mph area, also in Huxley Lane where it was a 40mph area drivers had been noted to drive up to 56mph. This recorded data was being forwarded to the PCSO for action.

Cllr Sackett following conversations with CWaC recommended that 'village gates' be explored as this was a way of highlighting the change in speed when coming into a village. The Parish Council agreed that this should be explored with highways and Cllr Sackett undertook to apply for a grant from the police commission once costs had been established.

Police Commissioners Meeting – Following Cllr Sacketts attendance at the recent Police Commissioners Meeting she reported that the PCSO was given one hour per week to look at monitoring speed in villages and therefore it was felt that the PCSO should be encouraged to come to Hargrave and Huxley again to monitor drivers' speeds. Cllr Sackett also reported that the Police Commission intended to get rid of the yellow box speed cameras and preferred the averaging cameras that drivers were less aware of. The police commission also encouraged anyone with a dash-cam who recorded an accident to upload their footage onto the police website. Cllr Sackett finally highlighted 'anti-social behaviour' that Kelsall was experiencing at the moment.

Grass Cutting – Cllr Windsor thanked Mr R Cooke for arranging for the grass to be cut at the end of Huxley Lane to allow the daffodils to come through. The Parish Council welcomed this work that had been undertaken to enhance the look of the village.

Litter picking – it was recommended that the Community Litter Picking events should take place as soon as possible, the Parish Councillors agreed on Sat 14th March for Huxley between 10 & 12 noon, and Sat 21st March for Hargrave between 10 and 12 noon. Rubbish bags would be left at the village halls for collection.

PLANNING

The Planning Register dated 22/02/2020 was accepted and changes to the planning register from last meeting were noted.

Cllr Bird declared a pecuniary interest in 20/ 00180/FUL & 20/00209/LDC and confirmed he would

neither comment or vote.

Cllr Windsor declare a pecuniary interest in 20/00286/FUL and confirmed she would neither comment or vote.

20/ 00180/FUL & 20/00209/LDC – no comments were raised.

20/00286/FUL – no comments were raised.

18/04117/FUL – Greenlooms Farm – the Parish Council requested the clerk ask CWaC for an update on this application.

FINANCIAL ITEMS

Accounts for payment

RESOLVED 19/054 Year to date cashbook dated 22/02/2020 was approved as a true and correct record and signed by Cllr O de Braekeleer.

Cllr O De Braekeleer signed the bank statements to confirm they reconciled with the cashbook.

Payments made/received since last meeting:-

Clerk Pay	Tax Point 11	£214.76
Clerk Pay	Tax Point 12	£214.76
Clerks Expenses		£22.55
Autela Payroll	Q4	£47.08
Barrow Parish Council		£18.75
Huxley Village Hall	Hall Rental for 29/20	£60.00
Ashton Hayes Parish Council	Bitdefender Software	£16.66
Wordpress Subscription		£52.00
Hargrave Parish Council	Hall Rental for 29/20	£50.00

RESOLVED 19/055 to accept these invoices since the last meeting.

Internet Banking – it was confirmed that the signatories have access to the Lloyds Bank Account and £5,000 had been transferred into this account. **RESOLVED 19/056** it was agreed to close the HSBC account.

CWaC Grant Application- **RESOLVED 19/057** to apply for Ward Councillors funding of £475.00 to help toward the additional funding of this sign.

Insurance Renewal – it was **RESOLVED 19/058** to pay the insurance renewal of £330.00 for Came & Co Insurance

Training – the clerk sought approval to attend the following training events

Title	Cost	Provider
Website Accessibility Guidelines Webinar	£144.00	SLCC - Two day Training Webinar
Community Asset Transfer	£45.00	CHALC
GDPR	£35.00	CHALC
TOTAL Cost	£224.00	
Divided by 4 PC's	£56.00	Per Parish Council

RESOLVED 19/059 to contribute towards this training.

RISK ASSESSMENT – the risk assessment was reviewed and amended and would be signed outside of the meeting in preparation for the Audit.

AUDITOR – RESOLVED 19/060 it was agreed to instruct Ann Wright at the Internal Auditor for 2019-20.

POLICIES – Cllr de Braekeleer confirmed he was not able to propose the Grievance and Disciplinary Policies as he felt they were not relevant for Hargrave and Huxley Parish Council. Therefore Cllr Windsor proposed the adoption of the amended Grievance and Disciplinary Policies – Cllr Ratledge seconded the proposal and it was **RESOLVED 19/061** adopt the Grievance and Disciplinary policies with Cllr De Braekeleer abstaining from the discussions.

RESOLVED 19/062 that the following policies should be adopted:-

- Privacy Policy
- Complaints Policy
- Reserves Policy

It was **RESOLVED 19/063** that the Code of Conduct that had been circulated since the last meeting and reviewed by the Parish Council be re-adopted by the Parish Council.

ITEMS REQUESTS FOR NEXT AGENDA

- Considering the recent flooding in the Goway it was requested that consideration be given to encourage Environmental Agency to dredge the Goway again.

NEXT MEETING

Sunday 3rd May, 2020 at 5pm in Huxley Village Hall The meeting closed at 6.35pm

Cllr de Braekeleer confirmed that the next meeting was the AGM and he was not intending standing as Chairman as he had maintained this role for the last 9 years. The Parish Council asked for their thanks for Cllr de Braekeleer's valuable service of the last 9 years to be minuted.

Signed:.....

Dated:.....